ARIS

ARIS ACCELERATORS FOR GDPR INSTALLATION GUIDE

VERSION 10.0 – SERVICE RELEASE 27 AND HIGHER

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Contents

1   Introduction

ARIS Accelerators for GDPR combine configurations, content, and method enhancements for ARIS and ARIS Risk and Compliance to speed up the implementation of General Data Protection Regulation (GDPR) compliance projects.

Prerequisites

- ARIS and ARIS Risk and Compliance are running.

- All relevant runnables are in **STARTED** state.

- The **system** user has all required privileges. (The **system** user has all required privileges by default, unless an administrator revoked the privileges.) Make sure you have the **Dashboard administrator** function privilege.

- You have access to the unzipped data of **ARIS Accelerators for GDPR-<version number>.<change list number>.zip** (Example: **ARIS Accelerators for GDPR-10.0.10.1.1263081.zip**).

For detailed information, refer to the **GDPR Conventions for ARIS Accelerators** guide, or **Installation** in the **Technical Help** of ARIS Risk and Compliance or ARIS.

2   Import and merge the GDPR method extension filter

Import and merge the **GDPR method extension** filter. It adds derived and user-defined method constructs (model types, object types, symbols, connection types, attribute type groups, and attribute types) to the ARIS method. These method constructs are required for GDPR regulation. All other accelerators are based on this enhanced ARIS method.

To use the GDPR method extensions, use the **Entire method** filter or add the GDPR method extensions to any existing ARIS GRC filter. The GDPR method extension filter contains only additional enhancements for GDPR which are based on the GRC method. For detailed information on the GRC method, refer to the convention manuals delivered with ARIS Risk and Compliance.

Prerequisites

See introduction (page 1).

Procedure

1. Start ARIS Architect.

2. Log in as **system** user.

3. Click **ARIS >** 🔧 **Administration**. The **Administration** tab opens.

4. Click ⚙ **Navigation** in the bar panel if the **Navigation** bar is not activated yet.

5. Click ⚙ **Configuration >** § **Conventions**.

6. Right-click § **Filter**, then click ⏎ **Import filter**. The corresponding dialog opens.

7. Click **Browse**. The corresponding dialog opens.

8. Navigate to the directory in which the unzipped data of the **ARIS Accelerators for GDPR-<version number>.<change list number>.zip (Example: ARIS Accelerators for GDPR-10.0.10.1.1263081.zip)** is stored.

9. Click **<GDPR accelerator>\Filter**, then select the file **GDPR method extension.filter**.

10. Click **Open**.

11. Click **OK**. The filter is imported into the tenant and added to the list of filters in ARIS Architect.

12. Merge the **GDPR method extension** filter with GRC filters in use, if necessary.

    a. Right-click § **Filter**, then click **New >** 🔻 **Filter**. The Filter Wizard opens.

    b. Enter a name for the filter, for example, **My filter (GDPR)**, and optionally enter a description.

    c. Click **Next**.

    d. Enable **Merge filters**.

    e. Click **Next**.

      f.   Enable the filters to be merged, for example, **My filter** and **GDPR method extension**.

      g.   Click **Finish**.

The filter is created. It combines all settings of the merged filters.

Important: Now you must specify this filter as a method filter for your GDPR databases in ARIS Architect (database properties > **Palette and method filter > Method filter**).

3   Restore GDPR databases

Restore the GDPR databases for ARIS. They contain the complete GDPR regulation as an ARIS model as well as the required GDPR questionnaires (**Application System Qualification**, **GDPR Processing Activity Documentation (Controller)**, **GDPR Processing Activity Documentation (Processor)**, **GDPR Processing Activity Qualification**, **GDPR Data Protection Impact Assessment**).

Prerequisites

See introduction (page 1).

Procedure

1.   Start ARIS Architect.

2.   Log in as **system** user.

3.   Click **ARIS >** 📑 **Explorer**. The **Explorer** tab opens.

4.   Click ⚙ **Navigation** in the bar panel if the **Navigation** bar is not activated yet.

5.   In the Explorer tree, right-click your connection to the ARIS server, then select ⬍ **Restore Database**. The Restore Wizard opens.

6.   Click **Select**.

7.   Navigate to the directory in which the unzipped data of the **ARIS Accelerators for GDPR-<version number>.<change list number>.zip (Example: ARIS Accelerators for GDPR-10.0.10.1.1263081.zip)** is stored.

8.   Select the path **<GDPR accelerator>\Databases**.

9.   Click the database file **GDPR questionnaires.adb**.

10. Click **Open**.

11. Click **Finish**.

12. Repeat these steps for the database file **GDPR regulation model.adb**.

The databases are available.

4 Import GDPR reports

The GDPR reports contain ARIS and ARIS Risk and Compliance reports for internal and external use, such as the **Record of processing activities**, the **GDPR data protection impact assessment**, and the **GDPR management report**, or analyses such as the **Data allocation matrix** and the **Survey intelligence report**.

4.1 Import ARIS Risk and Compliance reports

Import the GDPR reports that are to be run in ARIS Risk and Compliance.

Prerequisites

See introduction (page 1).

Procedure

1. Start ARIS Architect.

2. Log in as **system** user.

3. Click **ARIS >** 🔧 **Administration**. The **Administration** tab opens.

4. Click ⚙ **Navigation** in the bar panel if the **Navigation** bar is not activated yet.

5. Click 📊 **Evaluations**.

6. Create a new category or import the reports into an existing category.

7. To create a new category, right-click **ARCM reports**, then select **New > Category**.

8. Enter a category name, for example, GDPR, then click **OK**.

9. To import the reports, right-click the relevant category, then select ⤵ **Import script**. The corresponding dialog opens.

10. Navigate to the directory in which the unzipped data of the **ARIS Accelerators for GDPR-<version number>.<change list number>.zip (Example: ARIS Accelerators for GDPR-10.0.10.1.1263081.zip)** is stored.

11. Select the path **<GDPR accelerator>\Reports\ARCM reports**.

12. Select all reports (**Output GDPR data protection impact assessment.arx**, **Output extended GDPR management report.arx**, **Output GDPR management report.arx**, **Output record of processing activities.arx**, and **Output survey intelligence report.arx**).

13. Click **Open**. The **Import scripts in use** dialog opens and lists the scripts that the imported reports require in order to run. This dialog is displayed for every report to be imported. Therefore, repeat the next two steps for every report.

14. Enable all scripts in the dialog to import them along with the report, then click **OK**.

The GDPR reports are imported.

Warning

If you modify the GDPR reports according to your requirements, save them with new names to make sure they are not overwritten by an update.

4.2 Import ARIS Architect reports

Import the GDPR report that is to be run in ARIS.

Prerequisites

See introduction (page 1).

Procedure

1. Start ARIS Architect.

2. Log in as **system** user.

3. Click **ARIS >** 🔧 **Administration**. The **Administration** tab opens.

4. Click ⚙ **Navigation** in the bar panel if the **Navigation** bar is not activated yet.

5. Click 📊 **Evaluations > Reports**.

6. Right-click **ARIS Risk and Compliance**, then select ⤵ **Import script**. The corresponding dialog opens.

7. Navigate to the directory in which the unzipped data of the **ARIS Accelerators for GDPR-<version number>.<change list number>.zip (Example: ARIS Accelerators for GDPR-10.0.10.1.1263081.zip)** is stored.

8. Select the path **<GDPR accelerator>\Reports\Reports_ARIS Risk and Compliance**.

9. Click the report **Data allocation matrix.arx**.

10. Click **Open**. The **Import scripts in use** dialog opens.

11. Enable all scripts in the dialog to import them with the report.

12. Click **OK**.

The GDPR report is imported.

Warning

If you modify the GDPR reports according to your requirements, save them with new names to make sure they are not overwritten by an update.

4.3 Import mapping file

Import the GDPR mapping file that is used by the reports.

Prerequisites

See introduction (page 1).

Procedure

1. Start ARIS Architect.

2. Log in as **system** user.

3. Click **ARIS > 🔧 Administration**. The **Administration** tab opens.

4. Click ⚙ **Navigation** in the bar panel if the **Navigation** bar is not activated yet.

5. Click 📈 **Evaluations > Common files** in the tree view. The common files are displayed on the right.

6. If you want to restore the default mapping later, save the **aris2arcm-mapping.xml** as a backup in another location.

7. Right-click **aris2arcm-mapping.xml,** then click 🗑 **Delete**.

8. Right-click **Common files >** 🔁 **Import file**.

9. Navigate to the directory in which the unzipped data of the **ARIS Accelerators for GDPR-<version number>.<change list number>.zip (Example: ARIS Accelerators for GDPR-10.0.10.1.1263081.zip)** is stored.

10. Select the path **<GDPR accelerator>\Reports\Mapping-file**.

11. Click the file **aris2arcm-mapping.xml**.

12. Click **Open**.

The GDPR mapping file is imported.

5 Import GDPR queries

Import the GDPR queries required by the data feeds of GDPR dashboards. Using these GDPR queries, you can output the database items as a data table. The GDPR queries are required for the predefined GDPR dashboards.

Prerequisites

See introduction (page 1).

Procedure

1. Start ARIS Architect.

2. Log in as **system** user.

3. Click **ARIS >** 🔧 **Administration**. The **Administration** tab opens.

4. Click 📺 **Analysis >** 📁 **Queries**.

5. Right-click the **Private** folder.

6. Select **New >** 📁 **Folder**.

7. Enter a name, for example, **GDPR**.

8. Right-click the **GDPR** folder, then select **Import query**. The corresponding dialog opens.

9. Navigate to the directory in which the unzipped data of the **ARIS Accelerators for GDPR-<version number>.<change list number>.zip (Example: ARIS Accelerators for GDPR-10.0.10.1.1263081.zip)** is stored.

10. Select the path **<GDPR accelerator>\Dashboards\Octopus queries backup**.

11. Select all **.eqi** files.

12. Click **Import query**.

13. Click **Next**.

14. Select the **GDPR** folder, then click **Finish**.

15. Click **OK**. The queries are imported.

16. In the Explorer tree, click the **GDPR** folder.

17. Select all query files.

18. Right-click the selection, then click 📊 **Publish**. The Publish query dialog opens.

19. Click **New group**.

20. Enter the name **GDPR**.

21. Click **OK**.

The GDPR queries are imported and published. The public query folder **GDPR** contains the imported queries.

You can identify queries by their GUID. To check the GUID of a query, move the mouse pointer over the query. When queries are published, duplicates with a new GUID are created in the **Private** folder. To avoid errors, delete the duplicates in the **Private** folder.

Example
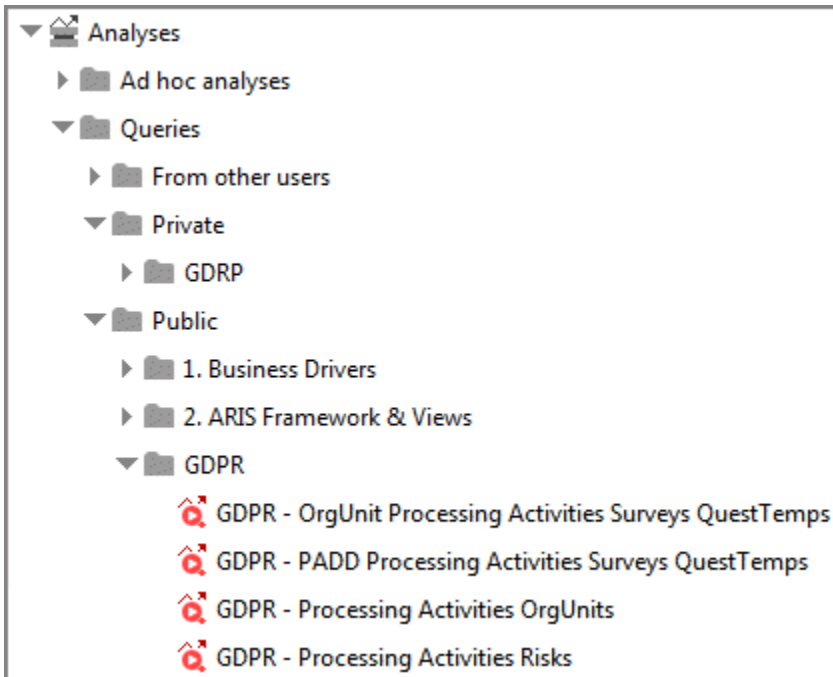
6   Create a GDPR impact type in ARIS Risk and Compliance

You can assess a risk in ARIS Risk and Compliance based on various impact types. The GDPR impact type is used for risks related to processing activities. The data protection officer uses the GDPR impact type to decide whether or not a processing activity involves a high risk for a data subject.

Prerequisites

- See introduction (page 1).

- You have the **System administrator** role.

Procedure

1. Start ARIS Risk and Compliance.

2. Click 🔧 **Administration**. The **General** menu item is displayed initially.

3. Under **System management**, click **Basic settings**.

4. Click **Risk Management**. The form is displayed.

5. Click ➕ **New** in the **Impact types** row. The **Create impact type** dialog opens.

6. Select **No template (create new impact type)**.

7. Click **OK**. The **Impact type** form opens.

8. Enter a name for the impact type, for example, **GDPR impact**.

9. Assign extent and frequency values for the qualitative assessment (🔗) or create new ones (➕).

10. If you want risk scores to be calculated, add weightings to the values.

11. Click a cell in the matrix to specify the color in which the impact type is to be displayed in the risk matrix (qualitative).

12. Click **OK**.

13. Edit the optional fields. Enter a description, for example.

14. Click 💾 **Save**.

The GDPR impact type is created.

Example

Name *	GDPR impact
Description	This risk assessment impact type describes whether or not a processing activity involves a risk for a data subject.
Predefined assessment type	Qualitative
Include reduced values	○ Yes ● No

Qualitative risk appetite settings

Extent *	☐						
	☐	Low				5.00	
	☐	High				100.00	

Frequency *	☐						
	☐	Low				0.00	
	☐	High				1.00	

Risk matrix colors *

Click the risk matrix below to specify the colors to be used for this impact type.

	Low	High
High	(orange)	(red)
Low	(yellow)	(orange)

7   Install ARIS accelerators

ARIS Accelerators for GDPR include GDPR dashboards and an enhanced version of the ARIS **classic configuration** set for easy and standardized gathering of data on processing activities. By using the enhanced ARIS fact sheets for GDPR, multiple individuals in an organization can easily contribute to the GDPR project. The dashboards GDPR dashboards provide:

- A transparent overview of the processing activities of each organizational unit.

- The status and the results of GDPR surveys and GDPR risk assessments.

- The issues that need to be addressed according to the results of the data protection impact assessment.

The enhanced version of the ARIS classic configuration set is delivered as a complete configuration set and, additionally, as a delta file. You can use the delta file if you use an individual configuration of ARIS into which you want to merge the GDPR enhancements.

7.1   Provide the full classicGDPR configuration

Provide the **classicGDPR** configuration set for ARIS. The **classicGDPR** configuration set is an enhancement of the standard classic configuration.

Prerequisites

- See introduction (page 1).

- In the configuration of ARIS, an item type can be based on ARIS object types with specific symbols. Example: The **Control** item type in ARIS is a **Function** object type with a **Control** symbol in ARIS. All object type/symbol type combinations that are to be included in an ARIS item type must be specified individually. Therefore, manually add all symbols that are to be identified as control or function to the configuration XML including individually created symbols.

Procedure

1. Start ARIS.

2. Log in as **system** user.

3. Click ⋮⋮⋮ **Application launcher >** ⚙ **Administration**.

4. Click **Publication settings > Manage configuration sets**.

5. Click **Restore**. The file selection dialog opens.

6. Navigate to the directory in which the unzipped data of the **ARIS Accelerators for GDPR-<version number>.<change list number>.zip (Example: ARIS Accelerators for GDPR-10.0.10.1.1263081.zip)** is stored.

7. Select the path **<GDPR accelerator>\Configuration sets\classicGDPR upload**.

8. Click the **classicGDPR.zip** file.

9. Click **Open**. The **File upload** dialog is closed. The **classicGDPR** configuration set is available. If not, reload the current changes:

   a. Open a new browser tab.

   b. enter **<server name>:<port number>/<tenant>/reloadConfig**, for example **https://connectserver.eu.comp:1080/#default/reloadConfig**.

   c. Click **Reload and validate configuration files**.

   d. After the reload and validation are completed, close the browser tab.

   The **classicGDPR** configuration set is available.

10. Activate the configuration set.

    a. Move the mouse pointer over the restored configuration set.

b.   Click   ✔ **Activate**. Your configuration set is marked as **(active)**.

The **classicGDPR** configuration set is imported and activated.

Now you can add a modification set for the GDPR dashboards and provide the GDPR dashboards (page 22).

7.2   Provide a merged GDPR configuration

You can use an existing ARIS configuration and add the relevant GDPR changes with delta files, instead of restoring the **classicGDPR** configuration set (page 11).

Prerequisites

▪ See introduction (page 1).

▪ In the configuration of ARIS, an item type can be based on ARIS object types with specific symbols. Example: The **Control** item type in ARIS is a **Function** object type with a **Control** symbol in ARIS. All object type/symbol type combinations that are to be included in an ARIS item type must be specified individually. Therefore, manually add all symbols that are to be identified as control or function to the configuration XML including individually created symbols.

Procedure

1. Navigate to the folder **<ARIS installation folder>\<version>\server\bin\work\work_copernicus_m\base\webapps\ROOT\WEB-INF\config**, where your individual ARIS configuration is stored, for example, **myConfiguration**. Example:
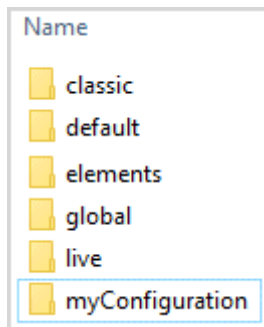
2. Copy the folder of the individual configuration in use, for example, the **myConfiguration** folder to the location where you want to prepare it for the merge, for example, your desktop.

3. Rename the copied folder, for example, **myConfigurationGDPR**, to ensure that the names of the configuration sets are unique.

4. Create a new folder with the name **deltas** in the folder that you want to use for the merge. You must use exactly this name, to make sure that the merge works. Example:
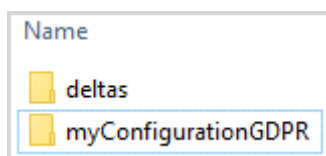
5. Navigate to the directory in which the unzipped data of the **ARIS Accelerators for GDPR-<version number>.<change list number>.zip (Example: ARIS Accelerators for GDPR-10.0.10.1.1263081.zip)** is stored.

6. Select the path **<GDPR accelerator>\Configuration sets\cop_delta_classicGDPR\deltas**.

7. Copy the **delta-classicGDPR** folder to the clipboard.

8. Paste the **delta-classicGDPR** folder from the clipboard into the **deltas** folder, created in step 4.

9. Navigate to the directory **\deltaMapping** in your folder that you want to use for the merge, for example, **myConfigurationGDPR\deltaMapping**.

10. Edit the **deltaMapping.xml** file.

    a. Enable the **<mappingMode>** parameter. By default, this parameter is disabled.

    b. In the **<mapping>** section, enter the value **delta-classicGDPR** as the **deltaName**.

    c. Under **<database>** enter all database names for which the merged modification set is to be used, for example, **<database>United Motor Group</database>**.

    d. Save your changes.

    Example:

    ```
    ...
    <mappingMode>enabled</mappingMode>
        <mappings>
            <mapping deltaName="delta-classicGDPR">
                <databases>
                    <database>United Motor Group</database>
                </databases>
            </mapping>
        </mappings>
    ```
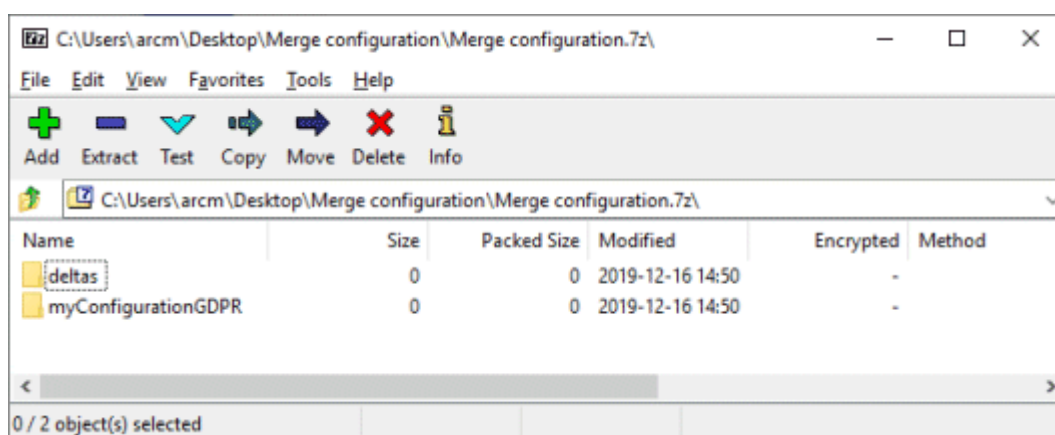
11. Create a ZIP file containing the folder that you want to use for the merge, for example, **myConfigurationGDPR** and the **deltas** folder. The relevant GDPR changes are added to the existing configuration and available as ZIP file. Example:

12. Restore this configuration set.

  a. Start ARIS.

  b. Log in as **system** user.

  c. Click ⠿ **Application launcher >** ⚙ **Administration**.

  d. Click **Publication settings > Manage configuration sets**.

  e. Click **Restore**. The file selection dialog opens.

  f. Navigate to the Zip file you previously created and select the file.

  g. Click **Open**. The **File upload** dialog is closed.

  The merged configuration set is available.

13. Activate the configuration set.

  a. Move the mouse pointer over the restored configuration set.

  b. Click ✔ **Activate**. Your configuration set is marked as **(active)**.

The merged GDPR configuration set for ARIS is created and activated.

Now you can add a modification set for the GDPR dashboards and provide the GDPR dashboards (page 22).

7.3 Activate the GDPR configuration including the dashboard modification set

After you provided a configuration set in ARIS, create and activate a modification set to make the GDPR dashboards available in ARIS.

Prerequisites

- See introduction (page 1).
- The full **classicGDPR** configuration (page 14) or a merged GDPR configuration (page 16) is available.

Procedure

1. Start ARIS.

2. Log in as **system** user.

3. Click ⋮⋮⋮ **Application launcher >** ⚙ **Administration**.

4. Click **Publication settings > Manage configuration sets**.

5. Ensure the **classicGDPR** configuration set or the merged GDPR configuration set is marked as **(active)**.

6. Click **Create** in the **Configuration and modification sets** area. The **Create modification set** dialog opens.

7. Enter the name for the modification set, for example, **classicGDPR_dashboards**.

8. Select the **classicGDPR** or the merged GDPR (page 16) template.

9. Click **Create**. The modification set is created. It contains all elements from the selected template.

10. Move the mouse pointer over the newly created modification set, for example, **classicGDPR_dashboards**.

11. Click ✔ **Activate**. The **classicGDPR_dashboards** modification set is marked as **(active)**.

The **classicGDPR_dashboards** modification set is activated.

Now you can import the GDPR content type (page **Error! Bookmark not defined.**).

7.4   Import GDPR content type

After you activated the modification set in ARIS, import and activate the GDPR content type set to make the GDPR content available.

Note

The following description is based on a write-protected **Default set**. If you have an activated customized content set, disable the **Active for 'Published Content'** option to provide the GDPR functionality.

Procedure

1. Start ARIS.

2. Log in as **system** user.

3. Click ⠿ **Application launcher >** ⚙ **Administration**.

4. Click **Publication settings > Content type configuration**.

5. Click **Go to content type sets**.

6. Click **Import > Import from file**. The dialog is displayed.

7. Click **Select file**.

8. Navigate to the directory in which the unzipped data of the **ARIS Accelerators for GDPR-<version number>.<change list number>.zip (Example: ARIS Accelerators for GDPR-10.0.10.1.1263081.zip)** is stored.

9. Select the path **<GDPR accelerator>\Content configuration**.

10. Click the **classicGDPR.cce** file.

11. Click **Open**. The **File upload** dialog is closed.

12. In the **Import from file** dialog, click **Import**. The dialog is closed.

13. Activate ⊘ the imported content type set.

14. Hover over the activated content type set, then enable **Active for modeling** and **Active for 'Published content'**.

Now you can import the GDPR dashboards (page 21).

7.5　　Import GDPR dashboards

Import GDPR dashboards into the ARIS repository.

Prerequisites

See introduction (page 1).

Procedure

1. Start ARIS.

2. Log in as **system** user.

3. Click ⸬ **Application launcher >** ⌖ **Dashboards & data feeds**. The dashboards are displayed.

4. Click ⧉ **Import.** The corresponding dialog opens.

5. Click **Select import file**.

6. Navigate to the directory in which the unzipped data of the **ARIS Accelerators for GDPR-<version number>.<change list number>.zip (Example: ARIS Accelerators for GDPR-10.0.10.1.1263081.zip)** is stored.

7. Select the path **<GDPR accelerator>\Dashboards\AWARE export**.

8. Click any file, for example, **GDPR+-+Overview.zip**. The file is in **ZIP** format and contains one dashboard and the relevant data feeds. The file also includes the dashboard permissions.

9. Click **Open**. The **File upload** dialog is closed.

10. To replace the dashboards available in the repository, enable **Overwrite if already exists**.

11. To import the dashboard permissions contained in the dashboard file, enable **Import privileges**. This option is activated by default.

12. Click **Import**.

13. Repeat steps 9 - 13 for all other dashboard files.

    Note: If you import all GDPR dashboards, an **Import result** dialog is displayed, warning you that imported data feeds already exist. The same data feeds are partly contained in multiple dashboards. You can close this dialog because this is not a problem.

The **GDPR** dashboards and the related data feeds are imported. The dashboards and data feeds are displayed in ⸬ **Application launcher >** ⌖ **Dashboards & Data feeds**.

GDPR dashboards retrieve data from the ARIS database by ARIS queries. The queries use English as default database language. Some GDPR attributes are language-dependent. Especially, the attributes used to identify processing activities. If you use a different ARIS database language than English, you must change the language in the data feed to avoid errors. To do so, open the **GDPR - dbLanguage** data feed, and specify the same language you selected for the ARIS database for the **Default value** and **Preview value** parameter in the **Text user input** operator. For detailed information, refer to the **Data feed editor** help.

7.6 Provide the GDPR dashboards

Activate the GDPR dashboards for ARIS.

Prerequisites

- See introduction (page 1).

- Your ARIS server is enabled for ARIS Aware, that is, the **dashboarding** runnable is activated and running. For detailed information, refer to the **ARIS server Installation** in the **Technical help** of ARIS or to the **ARIS server Installation.pdf** guide.

- A valid server license for **Aware (YCSAW) ARIS Server** extension pack is available in ARIS Administration.

- The **classicGDPR_dashboards** modification set is available and activated (page 19).

- The **GDPR content type set** is imported and activated (page **Error! Bookmark not defined.**).

Procedure

1. Start ARIS.

2. Log in as **system** user.

3. Click ⠿ **Application launcher >** ⚙ **Administration**.

4. Click **Publication settings > Manage configuration sets**. The **classicGDPR dashboards** modification set is marked as **(active)**.

5. Move the mouse pointer over the **classicGDPR_dashboards** modification set and click 🖊 **Edit**. The **Define modification set** page opens.

6. Click **Fact sheets**. All items available for fact sheets are displayed.

7. Navigate to the **orgUnit** item.

8. Move the mouse pointer over the **orgUnit** item and click 🖊 **Edit**. The **Subordinate sheets (content)** page opens. The items in the different areas are displayed.

9. Move the mouse pointer over **Dashboards** and click 🖊 **Edit**. The **Dashboards** page opens.

10. Click **Add**. The **Add Dashboard** dialog opens.

11. All imported GDPR dashboards are displayed (page 21).

12. Copy the name of the relevant dashboard, for example, **GDPR – Overview**.

13. Paste **GDPR – Overview** from the clipboard to the **Name** field of the relevant languages.

14. Enable the databases that are to display the dashboard.

15. Ensure the dashboard that is to be added to the list of dashboards is still selected, for example, **GDPR – Overview**.

16. Click **Add**.

17. Repeat steps 10 - 15 for the other dashboards (**GDPR – Workflow**, **GDPR - DPIA Answers (organizational units)**, **GDPR - DPIA Issues (organizational units)**.

18. Click ⬅ **Back** until **Define modification set** is displayed.

19. Navigate to the **procActivityDetails** item.

20. Move the mouse pointer over the **procActivityDetails** item and click ✏ **Edit**. The **Subordinate sheets (content)** page opens. The items in the different areas are displayed.

21. Click **Add**.

22. Select **Dashboards** from the list of Subordinate sheets.

23. Click **Add**.

24. Move the mouse pointer over **Dashboards** and click ✏ **Edit**. The **Dashboards** page opens.

25. Repeat steps 10 – 15 for the dashboards **GDPR – DPIA Answers (processing activities)** and **GDPR – DPIA Issues (processing activities)**.

26. Click ⬅ **Back** until **Configuration and modification sets** is displayed.

The GDPR dashboards are available. For detailed information on the administration of dashboards, refer to the chapter **Manage dashboards** in the ARIS help.

7.7   Create a GDPR Dashboard user group in ARIS

Create a new user group for GDPR Dashboard users. You can assign dashboard access privileges through the group or directly to the user. The type of assignment is displayed in user management.

Prerequisites

See introduction (page 1).

Procedure

1. Start ARIS.

2. Log in as **system** user.

3. Click ⠿ **Application launcher >** ⚙ **Administration**.

4. Click 👥 **User management** and select **User groups**. The list of user groups opens.

5. Click 👥 **Add user group**.

6. Enter the name **GDPR Dashboard**. You must use exactly this name, to make sure the dashboards are displayed to the assigned users. If a user group that already exists in the LDAP system is created, the user group names must match. This is the only way to assign an existing ARIS user group with the LDAP user group.

7. Enter an optional description.

8. Click **Save**. The user group is created.

9. Click **Associated users**.

10. Click 👥 **Edit assignment.** The **Associate users** dialog opens.

11. Add all users you want to assign to the group. Use the ▼ **Filter** to limit the list of users, based on specific search criteria.

    Enable the check boxes of the relevant items in the box of the available items, then click ▶ **Add**. The items are transferred to the box of the associated items. To remove users/user groups from the **Associated users/user groups** box, enable the check boxes of the relevant users/user groups in this box, and click ◀ **Remove**. To associate all available items, click ⏩ **Add all**, and click ⏪ **Remove all** to remove all items.

The **GDPR Dashboard** user group is created with the relevant users. The associated users can now use the GDPR dashboards.

7.8   Define an alias URL for the GDPR dashboards

Defining an alias URL for the GDPR dashboards enables you to shorten the link used in dashboards and data feeds. If you use an alias, you do not have to enter the entire URL, but only the path to the location where the data is stored. The alias URLs are required by the GDPR dashboards.

Prerequisites

- See introduction (page 1).

- Your ARIS server is enabled for the dashboard editor in ARIS that is, the **dashboarding** runnable is activated and running (see the **Technical Help** of ARIS: **Installation** or **Configuration > Command-line tools > ARIS Cloud Controller**).

- A valid server license for **Aware (YCSAW) ARIS Server** extension pack is available in ARIS Administration.

Procedure

1. Start ARIS.

2. Log in as **system** user.

3. Click ⠿ **Application launcher >** ⚙ **Administration**.

4. Click **Dashboards**.

5. Click ✚ **Add configuration**. The **Add property** dialog opens.

6. Enter the following properties:

    a. Name: **ARIS**

    b. You must use exactly this name, to make sure the dashboards are displayed to the assigned users.

    c. Protocol: **http**

    d. Host: <name of your server>

    e. Port: <load balancer port>

    f. User: **system**

    g. Password: <password of the **system** user>

7. Click **Save**.

8. Repeat these steps for the **ARCM** alias URL. You must use exactly this name, to make sure the dashboards are displayed to the assigned users. Use the same properties.

The alias URLs for the GDPR dashboards **ARIS** and **ARCM** are defined.

All ARIS Accelerators for GDPR are now installed and ready to use.

Example

Name	URL	Client	User
ARIS	https://aris:60		system
ARCM	https://arcm:60		system

8 Legal information

8.1 Documentation scope

The information provided describes the settings and features as they were at the time of publishing. Since documentation and software are subject to different production cycles, the description of settings and features may differ from actual settings and features. Information about discrepancies is provided in the Release Notes that accompany the product. Please read the Release Notes and take the information into account when installing, setting up, and using the product.

If you want to install technical and/or business system functions without using the consulting services provided by Software GmbH, you require extensive knowledge of the system to be installed, its intended purpose, the target systems, and their various dependencies. Due to the number of platforms and interdependent hardware and software configurations, we can describe only specific installations. It is not possible to document all settings and dependencies.

When you combine various technologies, please observe the manufacturers' instructions, particularly announcements concerning releases on their Internet pages. We cannot guarantee proper functioning and installation of approved third-party systems and do not support them. Always follow the instructions provided in the installation manuals of the relevant manufacturers. If you experience difficulties, please contact the relevant manufacturer.

If you need help installing third-party systems, contact your local Software GmbH sales organization. Please note that this type of manufacturer-specific or customer-specific customization is not covered by the standard Software GmbH software maintenance agreement and can be performed only on special request and agreement.

8.2 Support

If you have any questions on specific installations that you cannot perform yourself, contact your local Software GmbH sales organization (https://www.softwareag.com/corporate/company/global/offices/default.html). To get detailed information and support, use our Web sites.

If you have a valid support contract, you can contact **Global Support ARIS** at: **+800 ARISHELP**. If this number is not supported by your telephone provider, please refer to our Global Support Contact Directory.

For issues regarding the product documentation, you can also send an e-mail to documentation@softwareag.com (mailto:documentation@softwareag.com).

ARIS COMMUNITY

- Download products, updates and fixes

- Find information, expert articles, issue resolution, videos, and communication with other ARIS users

If you do not yet have an account, register at ARIS Community.

PRODUCT TRAINING

You can find helpful product training material on our Learning Portal.

TECH COMMUNITY

You can collaborate with Software GmbH experts on our Tech Community Web site. From here you can, for example:

- Browse through our vast knowledge base.

- Ask questions and find answers in our discussion forums.

- Get the latest Software GmbH news and announcements.

- Explore our communities.

- Go to our public GitHub and Docker repositories and discover additional Software GmbH resources.

PRODUCT SUPPORT

Support for Software GmbH products is provided to licensed customers via our Empower Portal (https://empower.softwareag.com/). Many services on this portal require that you have an account. If you do not yet have one, you can request it. Once you have an account, you can, for example:

- Add product feature requests

- Search the Knowledge Center for technical information and tips

- Subscribe to early warnings and critical alerts

- Open and update support incidents.